

(362533-U)

### PHILLIP CAPITAL SDN BHD

# Phillip CFD Trader User Guide

## POEMS TRADER \_CONTRACT FOR DIFFERENCE (CFD)

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#### **Chapter 1: Introduction**

#### **About Phillip CFD Trader**

Phillip CFD Trader was designed for the advanced trader in mind. It boasts of new features, which would suit CFD traders who require an intuitive platform for trading and risk management strategies. Bring your CFD trading experience to a new level with Phillip CFDTrader.

You can use Phillip CFD Trader for the following:

- → Trade from charts
- ★ Execute risk management order types
- ★ Access company information
- ★ Analyse intuitive charts using candlestick recognition
- → Customise your workspaces

#### **System Requirements**

	Minimum Requirements	Recommended
Memory / RAM	1 GB	1 GB
Processor/ CPU	1 GHz	2 GHz or above
Hard Disk	100 MB	500 MB
Broadband	Leased line or Internet	Leased line or Internet
Resolution	1024 x 768	1280 x 1024
Software*	Latest Java Runtime installed	Latest Java Runtime installed

<sup>\*</sup>Java Runtime environment <a href="https://www.java.com/en/download/">https://www.java.com/en/download/</a>

#### **Help and Assistance**

For further enquires or trading assistance, please refer to the key contact information below:

CFD Dealing Line: (603) 2711 0026

Email : cfd@poems.com.my

Website: https://www.phillip.com.my/product/cfd-101/

#### **Chapter 2: Installation**

This part of the user guide describes how to install the Phillip CFD Trader software on your computer. After downloading the software from the provided link, double

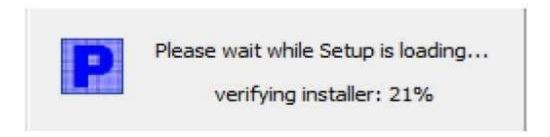
click on the application. The window with security warning will appear. This warning can be ignored in order to proceed further with the installation process.

The following are the steps for installing Phillip CFD Trader:

#### 1. Click Run



2. The setup will start extracting files and verifying the installer



#### 3. Click **Next** to begin the installation



4. Choose the Destination Folder for the installation and click Install



#### 5. Click **Finish** to complete the installation and launch the platform



#### **Chapter 3: Logging in**

The login window shown below will appear after the last step.



- 1. Enter your Phillip CFD Trader trading account number (CFD).
- 2. Enter your trading account password (Note: Password is case sensitive)
- 3. Switch to your desired language (English or Chinese)
- 4. Choose the "Normal Account"

#### **2FA Authentication registered on mobile device (Optional)**

1. Launch CFD Trader on computer  $\rightarrow$  Enter Account number and Password  $\rightarrow$  Click "Login":



2. On mobile device → turn on Google Authenticator App:

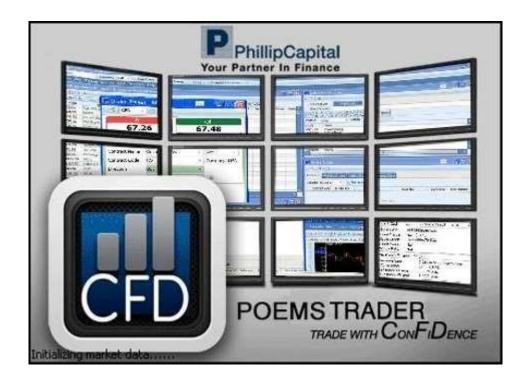


3. Enter OTP pin in OTP-Token field for CFD Trader → Click "Submit"





4. CFD Trader to launch successfully



#### **Chapter 4: Using The System**

#### 4.1 ICONS

The icons at the top menu in different window panels provides information about the features and status of Phillip CFD Trader.

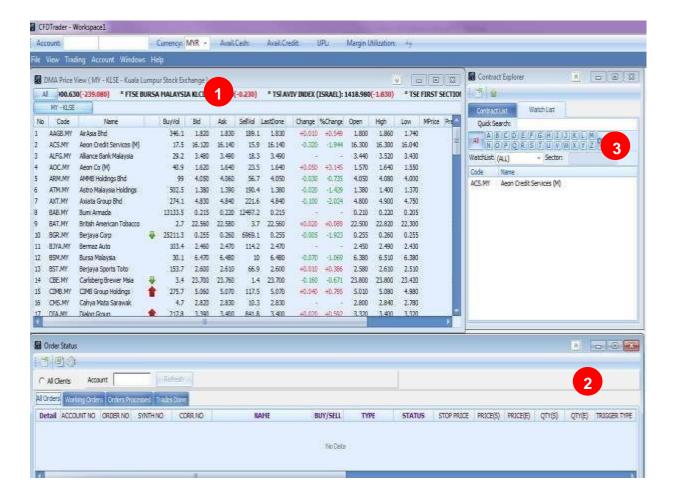
Icon	Action	What it means			
	Attach/Detach	To attach or detach the window panel from the main platform window, so to view on multiple screens/monitors.			
3	Export to Excel	To export the table to an Excel file which can be saved and used for future reference.			
0	WatchList Editor	To customize and edit WatchList(s) and layout of Price View.			
	Show World Indices	To display the world indices in Price View,			
0	Expand/ Collapse	To expand or collapse the list.			
<b>≜</b> ↓	Sort	To sort the list in an alphabetical order.			
•	Server Connection	Detect server connection.			

#### 4.2 Workspace Layout

You can choose between Basic and Advanced Workspace.

The **Basic Layout** for CFD Trader consists of three window panels within the main window for the platform: 1. Price View

- 2. Order Status
- 3. Contract Explorer



The **Advanced Layout** for CFD Trader consists of five window panels within the main window for the platform: 1. Price View

- 2. Order Ticket
- 3. Contract Explorer 4. Alert View
- 5. Order Status

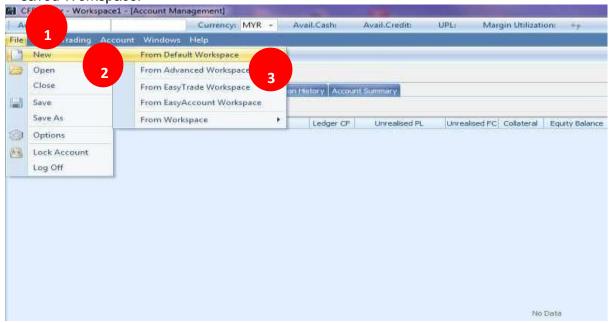


#### 4.3 FILE

This menu will display options related to your workspaces, or where you can lock/log off your account.

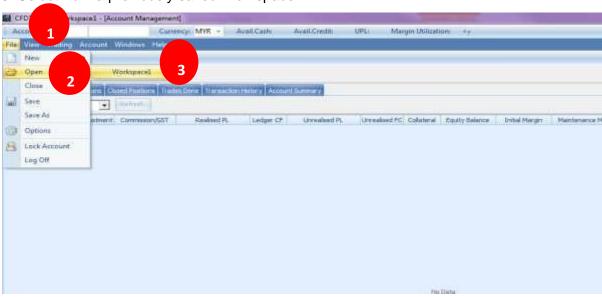
To create a **new Workspace**.

- 1. Click File.
- 2. Click New.
- 3. Select either **From Default Workspace**, **From Advanced Workspace** or from a previously saved Workspace.



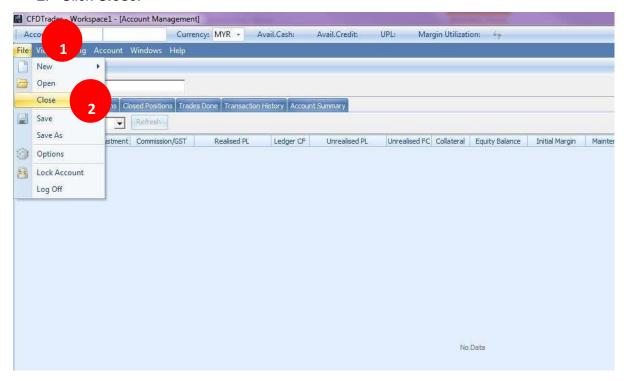
To **open a Workspace** from previously saved workspaces.

- 1. Click File.
- 2. Click Open.
- 3. Select from a previously saved Workspace.



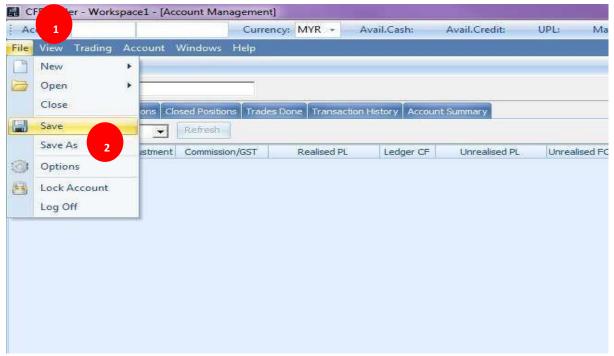
To **close** the current workspace.

- 1. Click File
- 2. Click Close.



To **save** the current workspace.

- 1. Click File.
- 2. Click Save/ Save As.

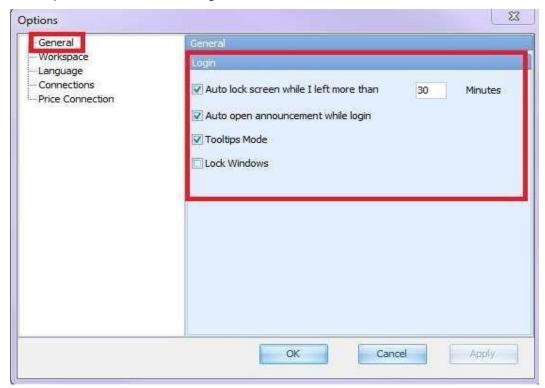


To access Phillip CFD Trader Options.

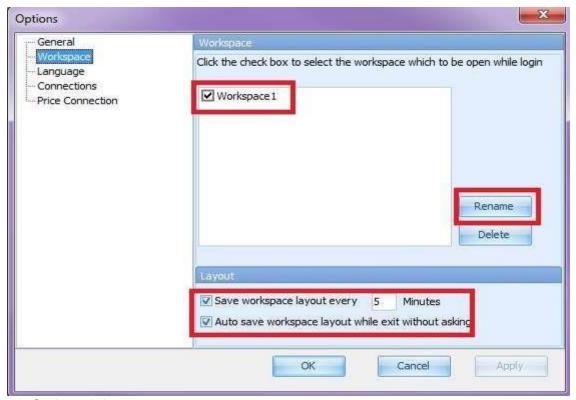
1. Click File.

#### 2. Click Options.

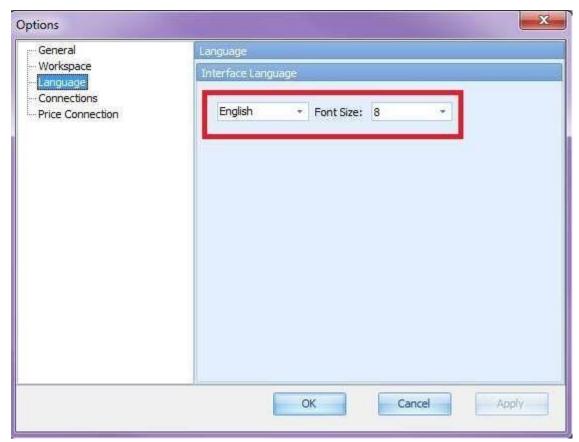
#### File Options General Settings



File Options Workspace Settings

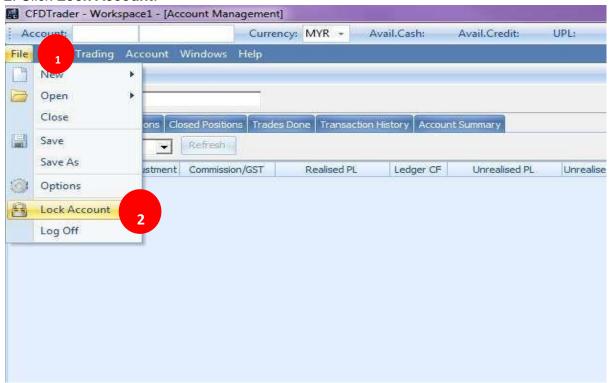


File Options Language



To lock the account when the platform is not being used.

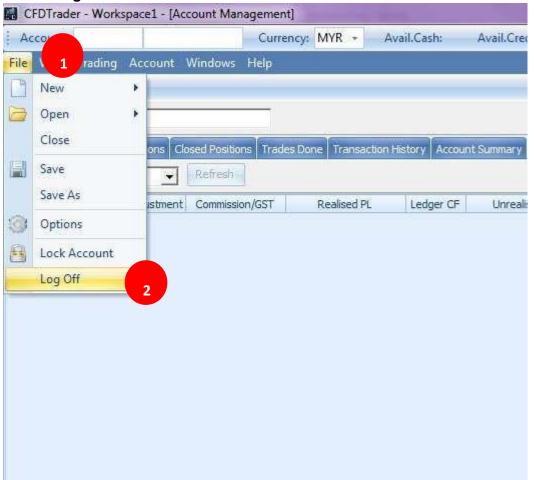
- 1. Click File.
- 2. Click Lock Account.



To Log off from Phillip CFD Trader

1. Click File.

#### 2. Click Log Off.



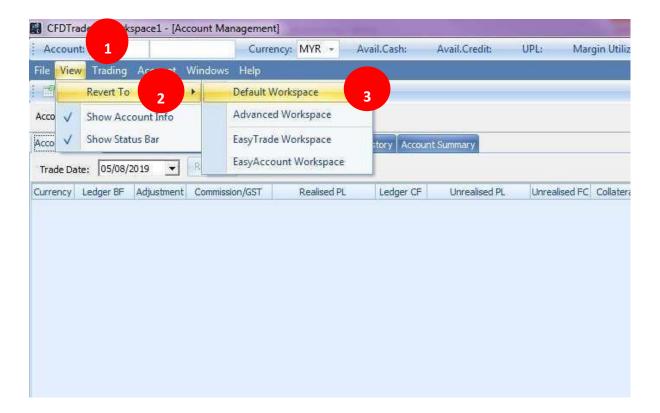
#### **4.4 VIEW**

The menu will display options related to platform layout

#### **REVERT TO**

To revert back to the last saved workspace, basic or advanced workspace.

- 1. Click View.
- 2. Click Revert To.
- 3. Select either **Default Workspace** or **Advanced Workspace**.

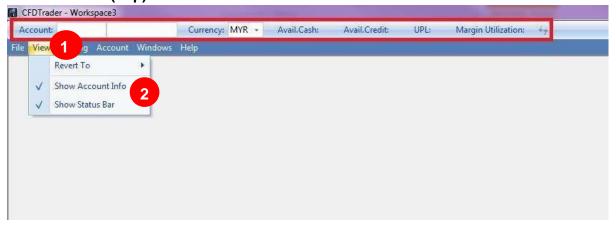


#### **SHOW ACCOUNT INFO**

If this option is checked, some of your account details, such as available cash, available credit, unrealized profit/loss and margin utilization, will be shown across the top the platform. The information is updated every minute.

- 1. Click View.
- 2. Click Show Account Info.

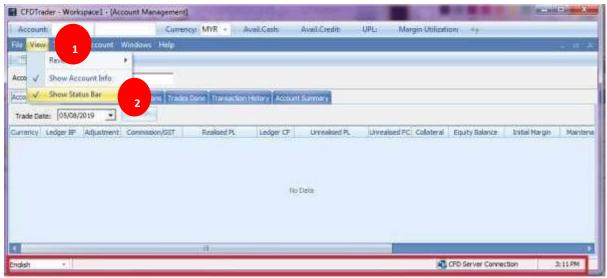
#### **Account Info (Top)**



#### **Show Status Bar**

If this option is checked, the status bar will be displayed at the bottom of the platform.

- 1. Click View.
- 2. Click Show Status Bar.



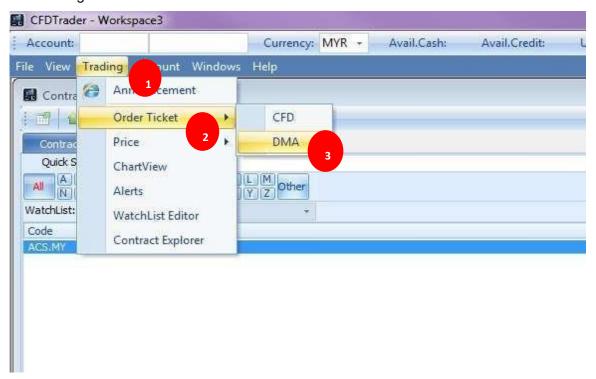
#### **Chapter 5: Trading**

Click on the **Trading** Menu to display these options



#### 5.0 Order Ticket

Click on **Order Ticket** to initiate a trade through **DMA**. The **Order Ticket** will show you if you have sufficient cash or credit to place a trade. You can also view the associated commission and finance charges for each individual contract.



Definitions:

Account - User account number

**Contract** - Name of the contract (counter)

Order Type - Type of order to be placed

**Quantity** - Amount to be traded

**Limit Price** - Stated limit price of an order

**Stop Price** - Stop price to trigger a limit order

**Trailing Step** - Stop price which is set at a percentage from the market price

Limit Spread - Adjusts the stop price of a Trailing Stop-Limit order in terms of number of bids

Limit Order No. - Parent limiting order which the contingent order will bind to

**Duration** - Time validity of an order

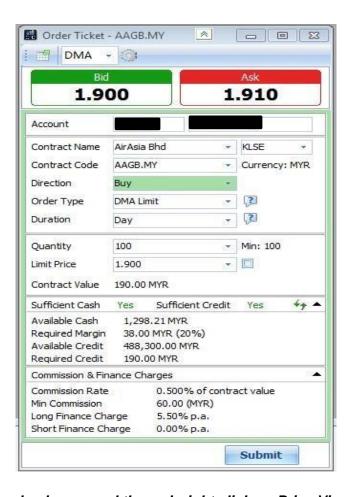
**Buy/Sell** - Action desired. If Buy is chosen, the execution box will be in green.

If Sell is chosen, the execution box will be in Red and labelled accordingly

#### 5.1 Initiate a Trade

To initiate a trade:

- 1. Click Trading O Order Ticket
- 2. Click **DMA** to display **Order Ticket**
- 3. Enter Account Number
- 4. Select Contract Name or Code
- 5. Choose Direction (Buy or Sell)
- 6. Select Limit, and Stop Limit under Order Type
- 7. How long the order is valid
- 8. Enter order Quantity
- 9. Enter the price
- 10. Complete and verify all fields. Click Submit.
- 11. A **Preview Order** window will pop up. Click on **Submit** to confirm.
- 12. An Order Receipt window will pop up. Double check order from Order Status panel.



\*An Order Ticket can also be opened through right click on Price View and Chart

#### 5.2 Order Types

**Explanation of Order Types** 

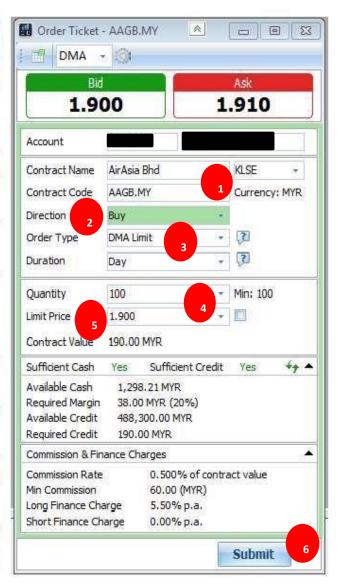
Limit Order	An order to buy or sell at a specific price upon submission (or better).
Stop Limit Order*	An order that combines the features of stop order and a limit order.  Once the stop price is reached, the stop-limit order becomes a limit order to buy or to sell at a specified price (or better).

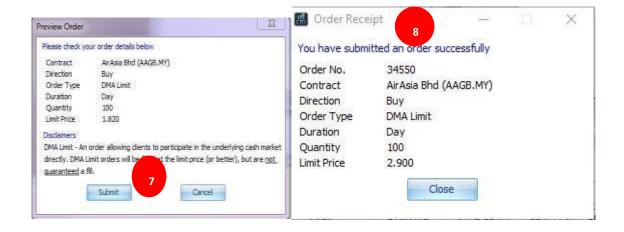
#### 5.2 a) To Place a Limit Order

A Limit order is an order to buy or sell at submitted price or better. Limit orders are filled at the limit price (or better), but are not guaranteed a fill.

#### To place a Limit order:

- Select from list of contracts under Contract Name or Contract Code.
- Select Buy or Sell under Direction.
- Select Limit under Order Type.
- Enter order Quantity.
- Enter desired limit price in Limit Price field.
- Complete and verify all fields. Click Submit.
- A Preview Order window will pop up. Click Submit to confirm.
- An Order Receipt window will pop up. Double-check order from the Order Status panel.





#### 5.2b) To Place a Stop Limit Order

8. A Preview Order window

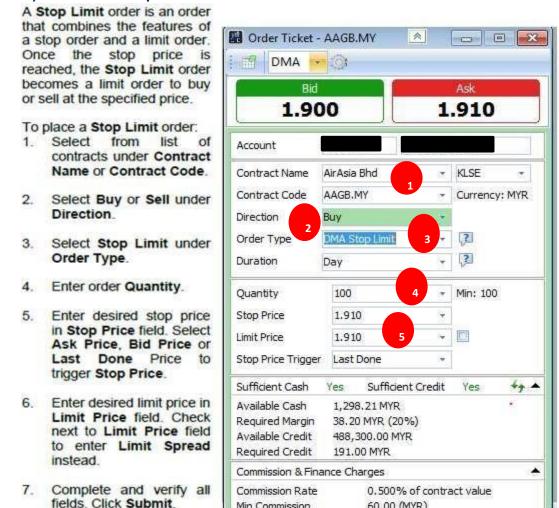
Order

to confirm.

will pop up. Click Submit

window will pop up. Double-check order from the Order Status panel.

Receipt



#### \*Note:

9. An

The stop order will be triggered when the relevant market price match the stop price.

Min Commission

Long Finance Charge

Short Finance Charge

60.00 (MYR)

5.50% p.a.

0.00% p.a.

Submit

For example, a Buy Stop Limit order will be triggered once the Ask price matches the Buy Stop price. For Sell Stop Limit order, it will be triggered once the Bid price matches the Sell Stop price.

Note: The stop order will be triggered when the relevant market price matches the stop price

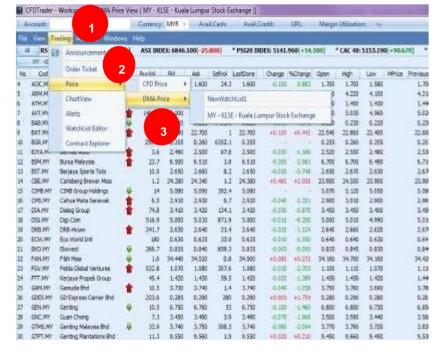
#### 5.3

#### **Price**

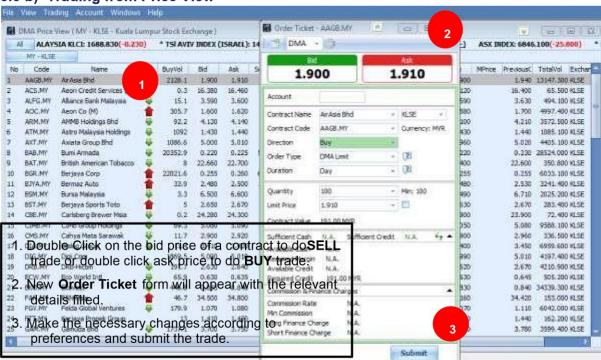
The Price option displays the saved WatchList and contracts by exchanges and products. You can select from DMA price.

#### 5.3 a) Selecting DMA Price View

- 1. Click on Trading
- 2. Click on Price
- 3. Click on DMA Price
- 4. Select a Price View

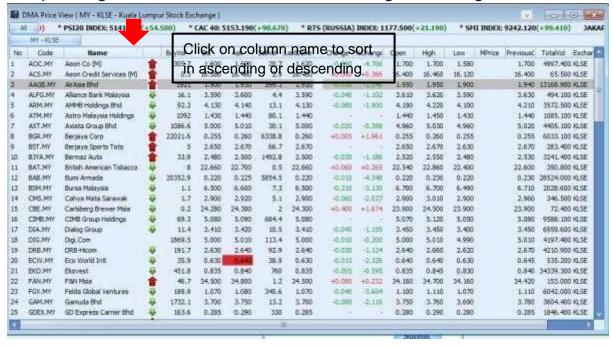


#### 5.3 b) Trading from Price View



5.3

#### c) Sorting the Contracts in Price View in ascending /descending order



#### 5.3 d) Organise Price View Information



#### 5.3

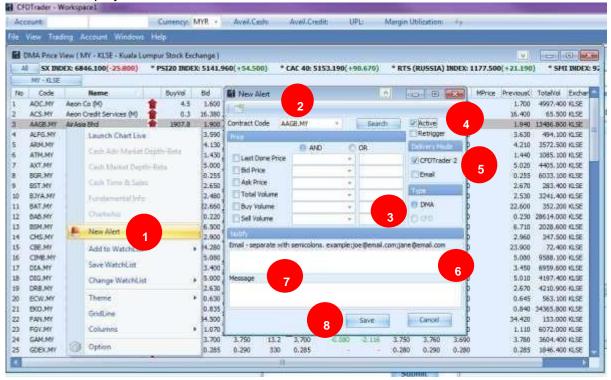




- 1. Right Click on any contract listed in Price View.
- 2. Click on Launch Chart Live to open the chart for selected contract.
- 3. Click on **New Alert** to create a new price alert.
- Click on Add to WatchList to add selected contract to the desired WatchList.
- 5. Click on Save WatchList to save current WatchList settings.
- 6. Click on Change WatchList to change to the desired WatchList.
- Click on **Theme** to select one of the three available themes or any other themes created.
- 8. To apply or remove grid lines, click on **GridLine**. The check mark shows that the function is applied.
- 9. Click on Columns to customise and check which ones to display in the Price View.
- 10. Click on Option to access WatchList Editor.

#### 5.4 Set New Alerts

Click on Alerts to display Alert View, to set Price Alert or Order Alert.



#### 5.4 a) Set Price Alerts

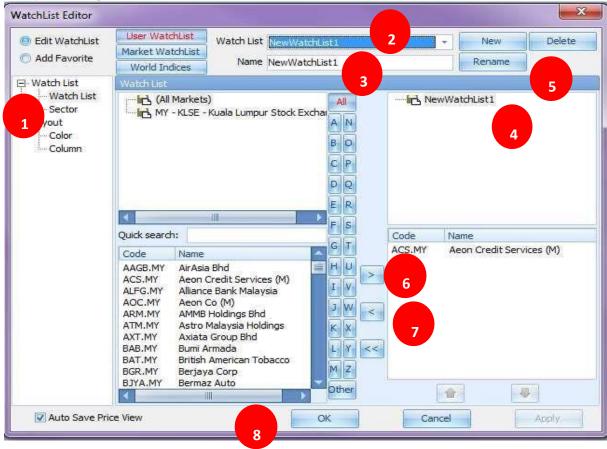
**Price Alert** allows you to set price alerts for desired contracts, based on conditions that you set.

- 1. Click on to set a New Alert.
- 2. Select Contract Code from list of drop down menu or click Search.
- 3. Check on price or volume conditions you desire to trigger the alert.
- 4. Click on **Active** (one time alert) or **Retrigger** (recurring alert).
- 5. Select a **Delivery Mode** to receive the alert via Phillip CFD Trader or email.
- 6. Set your email address (es) to receive email alert.
- 7. Set a message if desired.
- 8. Click Save.

#### 5.5 Watchlist Editor

The WatchList Editor enables you to customise and place the list of your favorite trading instruments or contracts at your fingertips. The Phillip CFD Trader WatchList allows you to add contracts across various exchanges into the same WatchList (Maximum of 50 contracts within each WatchList).

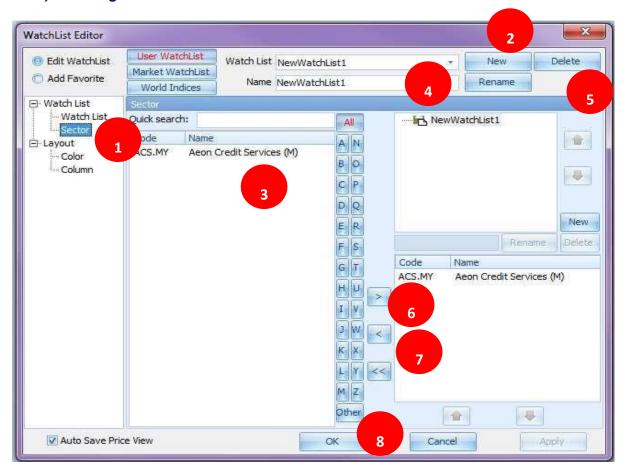




- 1. Select WatchList> WatchList.
- 2. Click New.
- 3. Enter name of the WatchList in Name field.
- 4. Click Rename.
- 5. Click **Delete** to delete WatchList.
- 6. Select desired contract(s) and click > to add the contract(s) into the WatchList.
- 7. To remove the contract, select contract and click<. To remove all contracts, click <<.

8. To save WatchList, click Apply and OK.

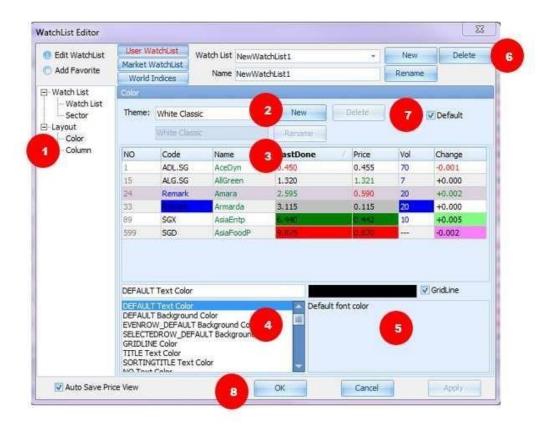
#### 5.5 b) Creating sector



- 1. Select WatchList> Sector.
- 2. Click New.
- 3. Enter name of the sector in Name field.
- 4. Click Rename.
- 5. Click **Delete** to delete sector.
- 6. Select the contract(s) and click > to add contract(s) into the sector.
- 7. To remove contract, click <. To remove all contracts, click <<.
- 8. To save sector, click **Apply** and **OK**.

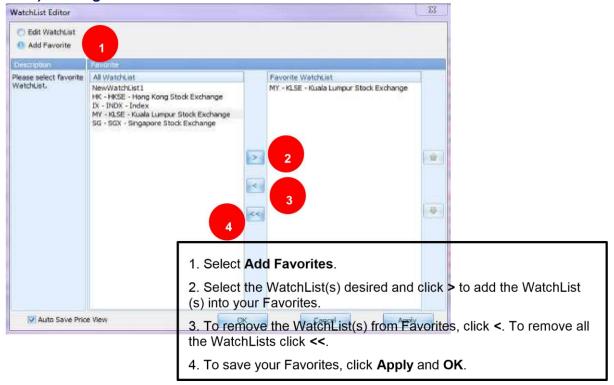
#### 5.5 c) Changing Layout- Colour

You can either select from the existing themes or customise your own themes.

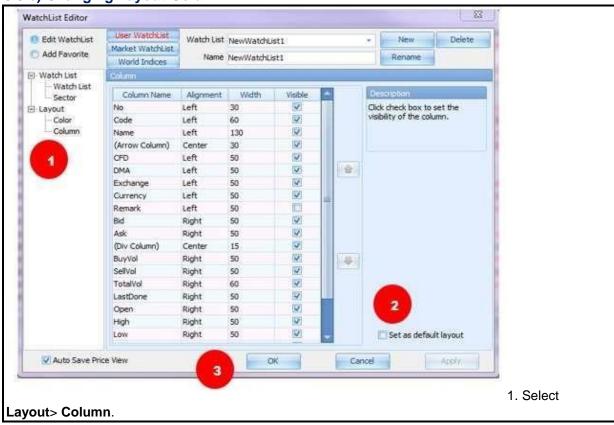


- 1. Select Layout> Color.
- 2. Click New.
- 3. Enter name of the new theme and click **Rename**.
- 4. To change theme attributes, select from list of attributes.
- 5. Click on displayed default color to make a selection from color palette.
- 6. Click **Delete** to delete the theme.
- 7. Make a theme default by checking **Default**.
- 8. To save the theme, click Apply and OK.

#### 5.5 d) Adding WatchList to Favourites



#### 5.5 e) Changing Layout-Column



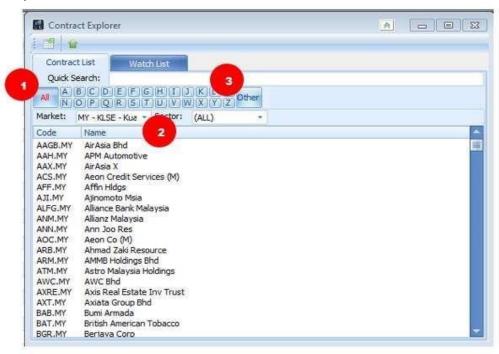
2. To display a certain column, check in the checkbox corresponding to its attribute. This selection can be set as default by checking **Set as default layout**.

#### 3. To click **Apply** and **OK**.

#### 5.6 Contract Explorer

Click on Contract Explorer to easily search for contracts based on markets, or within specified Watchlist(s).

#### 5.6 a) Contract List



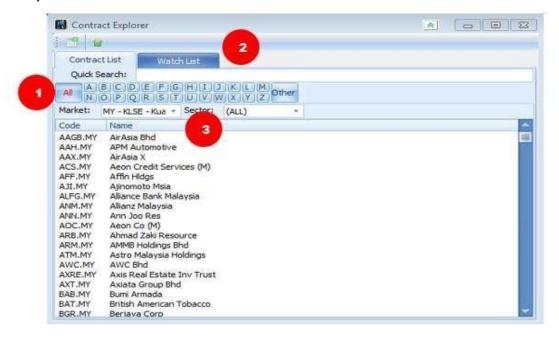
To search for contracts within different markets.

- 1. Click on All or individual alphabets.
- 2. Select Market.
- 3. Use the Quick Search bar, which predicts the contract you are searching for.
- 4. Right click on the contract to Edit WatchList.

To search for contracts within WatchLists.

- 1. Click on **All** or individual alphabets.
- 2. Select WatchList.
- 3. Use the Quick Search bar, which predicts the contract you are searching for.
- 4. Right click on the contract to Edit WatchList.

#### 5.6 b) Watchlist

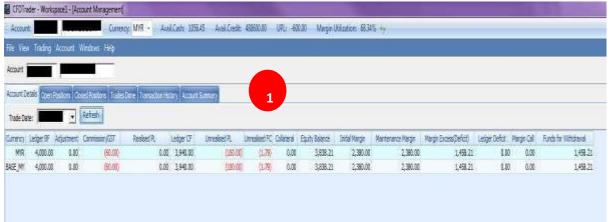


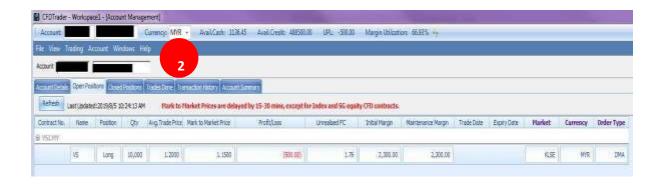
#### **Chapter 6: Account**

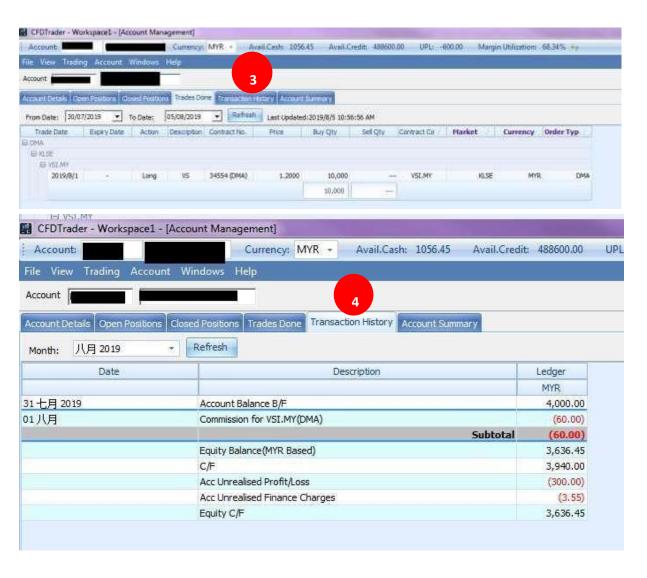
#### 6.0 Account Management

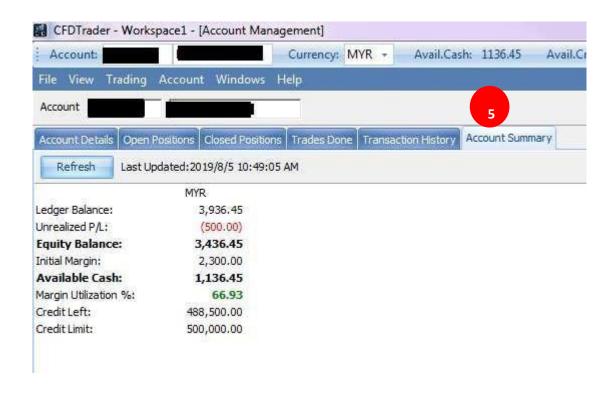
Click on **Account Management** for information as below:

- Account Details
- 2. Open Position / Closed position
- 3. Trade Done
- 4. Transaction History
- 5. Account Summary (Unrealized P/L, Equity Balance, Available Cash and Margin Utilization %)





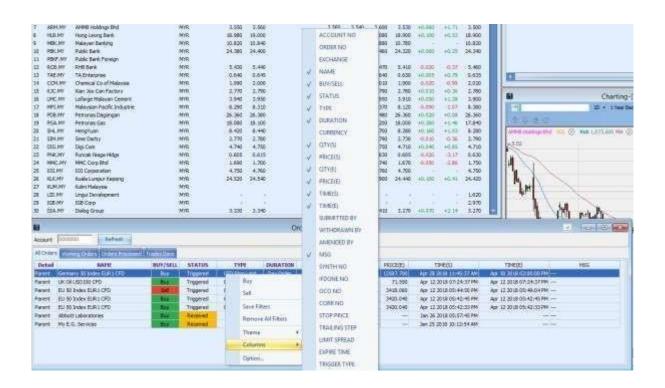




#### 6.1 Order Status



☐ Double click on specific order to view Details



#### **Chapter 7 : Disclaimer**

This document is provided to you for general information only and does not constitute a recommendation, an offer or solicitation to purchase or sell the product mentioned herein. It does not have any regard to your specific investment objectives, financial situation and any of your particular needs. Accordingly, no warranty whatsoever is given and no liability whatsoever is accepted for any loss arising whether directly or indirectly as a result of you acting based on this information. Investments are subject to investment risks. You should also consider the commission and finance costs involved for trading CFDs. The resulting deficits in your account are subject to penalty charges. The value of investments denominated in foreign currencies may diminish or increase due to changes in the rates of exchange.

You may wish to obtain advice from a qualified financial adviser, pursuant to a separate engagement, before making a commitment to purchase any of the investment products mentioned herein. In the event that you choose not to obtain advice from a qualified financial adviser, you should assess and consider whether the investment product is suitable for you before proceeding to invest and we do not offer any advice in this regard unless mandated to so do by way of a separate engagement.

CFD trading carries a high degree of risk and may not be suitable for customers whose investment objective is preservation of capital and/or whose risk tolerance is low. Customers are advised to understand the nature and risks involved in margin trading. Customers should note that any CFD offered is not approved or endorsed by the issuer or originator of the underlying security and that the issuer or originator is not privy to the CFD contract. Phillip Capital Sdn Bhd reserves the right to amend this document without prior notice. You are advised to read carefully and understand the Disclosure Document and Product Highlight Sheet which can be obtained at <a href="https://www.phillip.com.my/product/cfd-101/">https://www.phillip.com.my/product/cfd-101/</a>, before undertaking transactions in CFDs.